



IRELAND  
leave no trace

# 2018 ANNUAL REPORT

**THE OUTDOORS IS YOURS - PROTECT IT**



A full-page photograph of two hikers standing on a rocky mountain peak. The hiker on the left is wearing a blue jacket and a red backpack, with their right arm raised in a fist. The hiker on the right is wearing a purple jacket and an orange backpack, with both arms raised in fists. They are both looking out over a vast, hilly landscape under a clear blue sky with some light clouds. The text is overlaid on the center of the image.

# **YOU MAKE A DIFFERENCE!**

**LEAVE NO TRACE IRELAND PROMOTES AND INSPIRES  
RESPONSIBLE OUTDOOR RECREATION THROUGH  
EDUCATION, RESEARCH, AND PARTNERSHIPS.**

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## OUR PEOPLE

**REGISTERED NAME:** Leave No Trace Ireland

**CHARITY NUMBER:** 20657

**COMPANY NUMBER:** 465628

### BOARD OF DIRECTORS

Myles Kelly - Chair  
Conor McKeon - Secretary  
John Boyle - Treasurer  
Paddy Doherty - Chair of Corporate Governance  
Lorraine Fitzgerald - Chair of CAE  
Aileen Galvin - Director  
Fiona Hannon - Director  
Pat Neville - Chair of Research Group  
Gavin Beetlestone - Chair of EAG

### LEAVE NO TRACE IRELAND TEAM 2018

Maura Lyons - Manager  
Eithne Larkin - Training Administrator  
Rachel Shawe - Board secretary  
Noel Doyle- PhD Candidate

### ERASMUS PROGRAMMES 2018

Padraic Creedon - NG Europe  
Kate Egan IMPRINT+  
Rachel Shawe - NG Europe

### MARINE EXPLORERS EDUCATORS 2018

Padraic Creedon  
David Horkan  
Conor Ryan

### ACCOUNTANTS 2018

David O'Sullivan & Co  
Altamont Street, Westport, Co. Mayo

### AUDITOR 2018

Pearce O'Malley & Co  
Chartered Accountants & Statutory Audit Firm  
Chapel Street, Castlebar, Co. Mayo

### LEAVE NO TRACE EDUCATORS 2018

Tomas Alyward  
Fergus Barrett  
Gavin Beetlestone  
Aodhnait Carroll  
Padraic Creedon  
Barry Dillon  
Jed Dowling  
Noel Doyle  
Kate Egan  
Alan Fairweather  
Stewart Garland  
Ciara O'Halloran  
David Horkan  
Pauline Jordan  
Sorsha Kennedy  
Eithne Larkin  
Daithi Lavelle  
Eoin McMahan  
Georgia McMillan  
Keith McDonnell  
Linda McGrath  
Marina Mulligan  
Mark O'Connor  
Sinead Pollock  
Enda Prendergast  
Dr Sophie Price  
Anna Quinn  
Martin Ruane  
Maire Shanahan



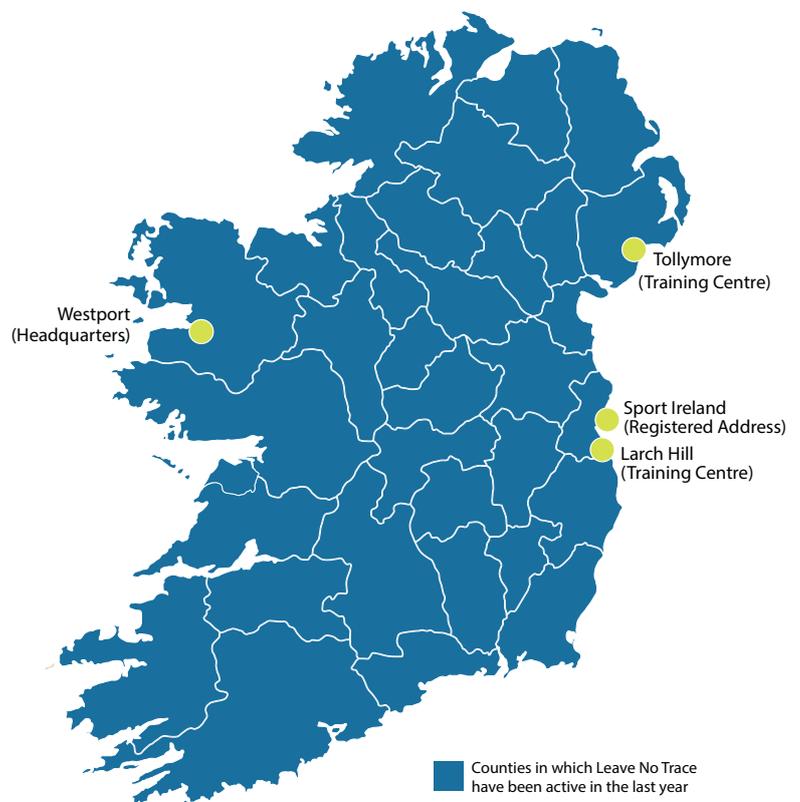
## DIRECTORS REPORT

Leave No Trace Ireland is Ireland's official outdoor ethics programme for all private and public lands and waters across the island of Ireland. Managed effectively, outdoor recreation on our countryside and waterways deliver significant economic, social, health and wellbeing benefits to the Irish people. The increased popularity of outdoor recreation in Ireland brings a requirement to effectively manage Ireland's most sensitive habitats. Leave No Trace Ireland is central to achieving conservation of our countryside in a cost effective way through our national outdoor ethics programme.

This Annual Report demonstrates how we deliver a world-class outdoor ethics programme across the island of Ireland. Our organisation is committed to protecting the land and water resources across the island of Ireland, building and protecting our existing recreational resources, which is worth in excess of €1.5 billion per year to the national economy.

## ABOUT LEAVE NO TRACE IRELAND

Leave No Trace Ireland is an organisation dedicated to educating people on how to enjoy the outdoors responsibly. Our mission is to inspire responsible outdoor recreation through education, research, and partnerships throughout the island of Ireland. We educate outdoor users of all ages into contact with the natural environment on how to enjoy the outdoor responsibly, creating opportunities for education on outdoor ethics, raising awareness of our unique natural heritage and the obligation for its continued protection and enhancement.





## CHAIRPERSONS STATEMENT

On behalf of the Board of Directors, it gives me great pleasure to present this Chairperson's statement. 2018 saw the continued growth of Leave No Trace Ireland, which enabled us to work with more organisations in promoting and inspiring responsible outdoor recreation in Ireland. We continue to assist our members, research, trainers, students, the media and general public with questions and solutions with outdoor ethics and responsible outdoor recreation in Ireland.

The organisation completed another extensive programme of work that continues to deliver on the strategic objectives it set in 2018. A major landmark was reached during the year, when the organisation secured €100,000 LEADER funding which is to be released over 2018 and into 2019. We are on track to exceeding our objectives set in the Strategic Plan which outlines our education, research and awareness targets. The Leave No Trace research Programme continues to demonstrate added value that can be accrued from the analysis and interpretation of empirical data. The research programme currently includes work with IT Tralee, GMIT, UCC and NUIG. The result is a range of research themes emerging which are tracking social and environmental impacts of Leave No Trace in the Irish countryside. Having these key partnerships with educational bodies provides a channel for engagement and to better understand the impact of Leave No Trace specific to the Irish context.

Good governance is one of the keys to the success of any organisation. Our investment and efforts to enhance our organisational capability were officially recognised with the award of the Governance Code accreditation. Now, we have set ourselves ambitious targets for excellence, which we will pursue with confidence.

Going forward, we will build on the success of 2018. Leave No Trace Ireland will be challenged with trying to balance income from memberships and moving away from dependency from smaller short term grants in order to be more financially sustainable. At the very core of what Leave No Trace Ireland does is the concept of partnership to promote and inspire responsible outdoor recreation in Ireland. To all who have supported us we extend our sincere thanks and together we will continue to pursue our mission, vision and values.

**MYLES KELLY,**

*Chairperson  
Leave No Trace Ireland*



## THE YEAR IN REVIEW

The outdoor places we recreate in Ireland contribute to our lives in many positive ways. Outdoor places encourage recreation and active lifestyles in our countryside. They bring us close to wildlife and nature. They can improve health and well-being. They also underpin local and national economies. The growing popularity of outdoor recreation presents both opportunity and threat. Whilst the increase in participation is to be welcomed, in certain aspects it brings an increased challenge, both in terms of pressure on the impact on the countryside. Recent research from the Euro barometer surveys show that 97% of Irish people agree that we have a responsibility to look after nature and our countryside. Leave No Trace Ireland exists to help people connect with nature, inspire personal responsibility and helps protect our countryside from impacts that compromises their character through our awareness and educational programmes.

2018 has been a tremendously successful year for Leave No Trace Ireland as we worked with more people than ever before across Ireland. We made a significant investment to improve and increase the quality and impact of our education and training programmes. 2018 saw Leave No Trace Ireland fully implement the Governance Code, a Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland. The organisation has also implemented the foundations for achieving the Statement of Fundraising Principles. As the organisation has continued to expand so has our Governance to reflect changes taking place in the organisation and in line with best practices.

The Board of Leave No Trace Ireland are a dedicated group of volunteers who are committed to the representation and advancement of all aspects of Leave No Trace across the island of Ireland. It is an immense privilege to serve in my role as Manager and work with Directors on the Board on behalf of the Leave No Trace Ireland community. I wish to pay tribute to outgoing member of the Board, Lorraine Fitzgerald who has contributed immeasurably to the development of the governance of our organisation and the communications and membership programme.

One of the major developments of 2018 has been the establishment of over €100,000 of LEADER funding for new educational training programmes and resources. One the strategic aims in our current strategic plan, is to design and develop new custom skills and ethics educational messages and training programmes for outdoor users in Ireland. I wish to pay tribute to our members and staff who brought these LEADER projects to fruition in 2018.

I wish to express my sincere appreciation to all Leave No Trace members and in particular our Core members for their continued financial commitment to our work. As we reflect on our achievements of the year we can be proud of the progress we have made towards delivering our Vision for 2021 and this is a testament to all involved in Leave No Trace Ireland – Directors, Members, Volunteers, staff and all who support us.

**MAURA KIELY,**

*Manager, Leave No Trace Ireland*



## OUR STORY

Leave No Trace Ireland is an environmental not-for-profit company made up of organisations with a shared interest in encouraging responsible enjoyment of Ireland's natural environment. The "No Trace" program was first developed by the USDA Forest Service wilderness managers in the late 1960's, as a humanistic approach for wilderness ethics and low impact hiking and camping practices. In the 1990s the USDA Forest Service chose the name "Leave No Trace" as the national effort. In 1994 the Leave No Trace Center for Outdoor Ethics (USA) was founded. Today it is the largest outdoor ethics programme in the world. Leave No Trace has expanded globally across 90 countries with four independent franchises, in Canada, Australia, New Zealand and Ireland. Leave No Trace Ireland, a company limited by guarantee, was officially established in 2008. In 2014 it was granted charitable status and hired its first official employee after its organisational structure was changed. Today the organisation is based in Westport, Co. Mayo. In 2018, the organisation had two full time employees with administration support, book keeping support, a researcher through a funded bursary with IT Tralee and 25 part-time contract educators.

## WHY LEAVE NO TRACE?

Recent research highlights that there is increase in social and environmental impacts on the environment from an increase in recreational use. In 2006, as part a new countryside recreation strategy, and with the establishment of Comhairle Na Tuaithe, various environmental and governmental bodies in Ireland set up a committee with the task of designing a single environmental code of ethics that applied to all regions in Ireland. It was decided that Leave No Trace employed the most relevant message and the most appropriate and adaptable programme. Thus, in September 2008, Leave No Trace was officially launched in Ireland. Since its official launch, Leave No Trace Ireland has been supported and endorsed by a large number of Irish companies and state bodies. Leave No Trace Ireland promotes itself through research, partnerships and education.

As towns and cities grow and populations encroach upon surrounding countryside in Ireland, it is critical that we endeavour to maintain our natural and cultural heritage. With millions of people now taking trips into the outdoors in the Irish countryside every year, people are causing impacts and that cumulative impact is adding up. Research states that nine out of 10 people who visit the outdoors are uninformed about Leave No Trace.

Public education and awareness of minimal impact skills through the Leave No Trace Skills and Ethics programme can prevent considerable damage in the future. Educated local communities and citizens can minimise their day-to-day impacts. Visitors can learn to reduce their cumulative impacts so as not to diminish the integrity of the local cultural and natural heritage.

Leave No Trace Ireland teaches people of all ages how to enjoy the outdoors responsibly and is the most widely accepted outdoor ethics programmes used in Ireland. At the heart of Leave No Trace are seven principles for reducing the damage caused by outdoor activities. Through education, research and outreach, Leave No Trace Ireland ensures the long-term health of our



countryside. The education and training programmes up-skill outdoor users and inspire personal responsibility. Leave No Trace Ireland training is delivered at various levels including Leave No Trace Awareness Sessions, Trainer Courses, and Advanced Trainer Courses.

The Leave No Trace message has been adopted by many organisations from government departments, state agencies, national governing bodies of sport, education and training organisations and range of tourism businesses. It is this broad adoption and promotion that gives the message its strength, together with the fact that the principles are all positive in nature and based on sound science. Membership and training requests to join Leave No Trace Ireland continue to grow year on year. That's why your support is so essential today. Your continued generosity ensures that more Leave No Trace programmes are on the ground in your community now and in the future. Thank you!





## STRATEGIC PLAN AND OBJECTIVES

Leave No Trace Ireland's Strategic Plan 'The Outdoors is Yours, Protect it! 2016-2021' provides a framework for the organisation's activities and priorities.

Our Strategic Plan recognises the challenges facing all sporting, educational, tourism and charitable organisations at present. These challenges include the uncertainty of public funding and the economic challenges faced by many of Leave No Trace Ireland's partners as well as the importance of best practice, regarding charity governance and administration.

The main activities of Leave No Trace Ireland centre on responsible outdoor recreation and the organisation's objectives are clearly defined in our Strategic Plan which is available on our website. It also sets out our vision, mission and values as follows:



### **VISION**

That outdoor recreation across the island of Ireland takes place in harmony and in balance with nature and that all recreational users' value and support efforts to protect Ireland's natural environment.

### **MISSION**

To promote and inspire responsible, outdoor recreation through education, research, and partnerships throughout the island of Ireland.

### **VALUES**

Leave No Trace Ireland is a values-based organisation. The values are:

#### ***Ethical decision making***

We believe in the value of research to inform ethical, evidence based, responsible decision making.

#### ***Education as empowerment***

We believe in the importance of enjoyable, stimulating education and skills development as a way of empowering people to make good choices, encouraging them to connect with nature and taking personal responsibility for the health and well-being of our planet.

#### ***Respect for our Environment***

We respect that while people may hold different views on how to protect our environment, we all work towards a common goal of respect and love for that environment. We believe that Ireland has fantastic ecosystems and habitats that deserve to be respected in their own right and not just because human beings value them.

#### ***The Value of Relationships***

We value the contributions of people and the relationships with our different partners in helping us to achieve our collective goals.

#### ***Empowerment of People***

We believe in the transformative power of the outdoors in terms of health, well-being, and social inclusion.

#### ***Integrity in all we do***

We will be open, honest, and transparent and try to be the best we can in everything we do.



## STRATEGIC PRIORITIES AND OBJECTIVES

Leave No Trace Ireland has five key priorities and objectives. These are:

1. To provide informed and enjoyable educational programmes on responsible and sustainable outdoor recreation throughout the island of Ireland.
2. To undertake, collate and publish research that underpins and informs our education programme which will inform our decision and policy making in outdoor recreation.
3. To be the first port of call for statutory and non-government organisations interested in responsible and sustainable outdoor recreation.
4. To be financially sustainable, administratively effective and meet relevant codes of good governance for charities on the island of Ireland.
5. To provide a range of high quality services for partners, volunteers and supporters to facilitate informed and enthusiastic communication of the Leave No Trace message through a robust, self-sustaining and comprehensive network.

## STRATEGIC REVIEW

The Board of Directors hosted a Strategic Review in October 2018. The purpose of the Strategic Review was to evaluate all of the progress and actions from the current strategic plan and prioritise all of the strategic objectives for the organisation going forward until 2021. The Board carried out an evidence-based approach providing a measurable way of monitoring progress and driving innovation for new and cost-effective ways of evaluating behavioural change in outdoor recreation in Ireland. The Strategic Review has also informed the design and development of new fundraising and communications strategies at both corporate and project levels. Elements from these strategies are transposed into the 2019 annual Business Plan which monitors progress against strategic aims as outlined in the Strategic Plan. If you would like details on the specific outcomes, please email [manager@leavenotraceireland.org](mailto:manager@leavenotraceireland.org)



# STRUCTURE, GOVERNANCE AND MANAGEMENT

## ORGANISATION

Leave No Trace (Ireland) is a company limited by guarantee not having share capital (CRO 465628) and with a CHY and CRA number (20657 and 20082178 respectively). It was officially established in 2008 and was granted charitable status in 2013. The organisation is managed by a voluntary Board of Directors. The Board of Directors are responsible for the strategic direction and running of Leave No Trace Ireland and are supported by two employees, one intern, volunteers and over 25 contract educators and researchers. The Board are assisted by voluntary sub-groups including: Education and Advisory (EAG), Research, Corporate Governance and Communications and Engagement (CAE). Our registered address is Sport Ireland, The Courtyard Sport Ireland National Sports Campus, Snugborough Road, Blanchardstown Dublin 15, D15 PN0N. Leave No Trace Ireland is registered as "Compliant" with the Governance Code. Leave No Trace Ireland is affiliated with the Leave No Trace Centre for Outdoor Ethics, America.

The constitution of Leave No Trace Ireland includes Memorandum and Articles of Association, which comprise the governing documents for the Organisation. In line with legal requirements, the governing documents are lodged with the Companies Registration Office (CRO) and Charities Regulatory Authority (CRA) and are publicly available. The Board is responsible for ensuring the governing documents accurately describe the organisation's structure, activities, and the responsibilities of the Board.

## JOINING THE BOARD OF LEAVE NO TRACE IRELAND

The Board conduct a skills audit annually. This process is initiated by the Chair and the purpose is to identify any gaps in knowledge or experience on the Board. A recruitment post is circulated via Boardmatch Ireland. Candidates are interviewed by the Director leading HR and Chairperson of the Board who reports to the Corporate Governance sub-group for approval. If approved, the individual is nominated to the Board. The current term of appointment for Board members is for 3 years. After 3 years Board members may elect to sit for a second term of 3 years. After a second term the Board member must step down from their role.

The Board operate a succession planning process within the Corporate Governance sub-group. This ensures that there are the sufficient skills on the Board to deliver on the organisations strategic objectives. The Chairperson is responsible for HR and all succession planning for the Board. Please contact [chairperson@leavenotraceireland.org](mailto:chairperson@leavenotraceireland.org) if you have any questions.

## COMPOSITION OF THE BOARD OF LEAVE NO TRACE IRELAND

- The Board members are the Directors of the company.
- All members of the Board are also official members of the company.
- There are currently 9 members on the Board of Leave No Trace Ireland. There are 3 officer roles on the Board - the Chair, Secretary and Treasurer.
- Employees of Leave No Trace Ireland cannot be Directors of the Board.
- All appointments are made through Boardmatch Ireland and officially appointed by the Board at quarterly Board meetings and the AGM.



### **Sub-groups of the Board of Leave No Trace Ireland**

Sub-groups are established to deal with ongoing areas of work or to progress specific pieces of work. Roles and responsibilities of sub-groups are outlined in the Terms of Reference for each subgroup. All sub-group chairpersons are appointed by the Chairperson and all Board members can be members of Board sub-committees. Each sub-committee will have a minimum of two Board members with one of them chairing the sub-committee. Each sub-group have a Chair which will be appointed by the Chairperson and Secretary of the sub-group. External individuals may be invited to join based on their particular skills and/or experience.

Currently the sub-groups are

- Education and Advisory Group (EAG)
- Research
- Communications and Engagement (CAE)
- Corporate Governance

### **RISK MANAGEMENT**

The Board recognises and regularly reviews the major risk to which we could be exposed. The Board consider risk not only in terms of health and safety of staff but equally in terms of financial, operational, reputational, governance and other risks that may affect our ability to deliver a quality service for our stakeholder's and the public. The Directors are satisfied that policies and procedures are in place to mitigate exposure to major risks. In 2018, the risk register was reviewed and updated.

### **RESERVES POLICY**

The Board of Directors has set a reserves policy that reserves will be maintained at six months expenditure based on the previous year's audited accounts.

### **FUNDRAISING**

Leave No Trace Ireland currently receives core membership funding from state agencies and over 150 organisations who are official members. Other sources of funding include training services and grants. Leave No Trace are aiming to reduce the level of funding received from smaller grants to large grants and increase funding through an increase in core memberships and corporate programmes in 2019.

### **LEAVE NO TRACE IRELAND AND THE GOVERNANCE CODE**

Leave No Trace Ireland is committed to maintaining the highest standards of corporate governance across all areas of its work. The Board formally reiterated our full compliance with the Governance Code for Community Voluntary and Charitable Organisations. In line with the compliance requirements of the Governance Code, the Directors wish to make the following confirming statement:



"We comply with the Governance Code for Community, Voluntary and Charitable Organisations in Ireland. We confirm that a review of our organisation's compliance with the principles of the



code was conducted in 2017. This review was based on an assessment of our organisational practice against the recommended actions for each principle. The review outlines actions and completion dates for any issues that the assessment identifies as needing to be addressed". Leave No Trace Ireland Corporate Governance have a new audit system in place to review the company policies and procedures. An external auditor is appointed and conducts an evaluation through on site audits . A formal report with any recommendations are presented on a quartile basis to the Board.

### **CORPORATE GOVERNANCE SUB-GROUP**

The Corporate Governance sub-group is made up of five Directors of the Board of Leave No Trace Ireland and the Manager. The Chair of this group is committed to maintaining the highest standard of corporate governance across the organisation and the sub-group acts as a management sup to the Manager in between Board meetings. 2018 saw the development of a suite of new policies which are to be included in our Governance Handbook. The Corporate Governance Group also scheduled audits to be conducted on the performance of the newly adopted governance policies by an external auditor. The Corporate Governance sub-group are tasked with two key roles for 2019 which include compliance with SORP and overseeing fundraising specifically for core and corporate funds.





## FUTURE DEVELOPMENTS

Our Strategic Plan was developed following extensive consultation with our members and stakeholders. As we over midway through the plan, the Board recently undertook a review of the current Strategic Plan to ensure that the required human and financial resources are in place to ensure organisational sustainability as Leave No Trace Ireland is growing. As a result, the Board are now seeking to prepare a business plan for moving the office premises in Westport to provide a springboard for increasing activity nationwide. The Board are also focused on increasing core and corporate funding and decreasing reliance on grants to increase the financial stability of the organisation.

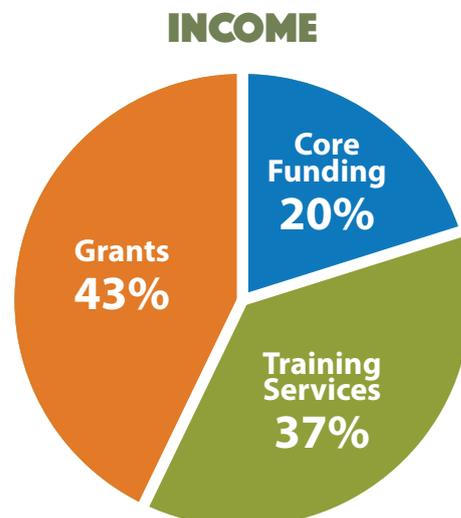
## FINANCIAL REVIEW

The results for the year are set out in the financial statements. Our organisation's end of year income for 2018 was €240,663 and our end of year expenditure was €242,252. The yearend financial position was a break even position with a slight deficit. 2018 saw nearly €40,000 increase on 2017 in terms of income and growth. Our performance in 2018 remained steady despite the increasing challenges of increasing employment costs. 2018 saw the increase in two new streams of income which included LEADER funding as well as corporate funding. Leave No Trace Ireland is making steady progress towards our long-term financial goals, to support our mission in permanence by placing a strategic focus on increase core and corporate funds. A fundraising plan has been put in place to address this challenge.

We anticipate that in 2019, our income will also increase, depending on the success of a number of new core funds and corporate projects. The annual accounts have been audited by Pearce O' Malley & Company and have been lodged as required by the Companies Office.

### JOHN BOYLE

*Treasurer  
Leave No Trace Ireland*





## ACHIEVEMENTS AND PERFORMANCE 2018

Guided and informed by the organisation's Strategic Plan, annual work plans are developed to direct and focus the work of the organisation. The work plan for 2018 set out objectives under the following strategic priority areas outlined below:

- To grow overall participation in the Leave No Trace Ireland Education and Training Programmes
- To design and develop new educational resources for our training programme
- Uphold quality of education and training programme delivery through improved quality control. Ensure a well-supported, high-functioning panel of trainers that deliver a quality training programme, sufficient to meet demands and respond to growth
- Establish robust research and evidence to validate impact and effectiveness of Leave No Trace in Ireland
- Increase membership from Core Partners and Corporates. Design of a fundraising plan.
- Increase awareness of Leave No Trace Ireland and its value to Irish society with key stakeholders
- Ensure the organisation is financially secure and sustainable
- Upgrade the organisation's information and communication technology to ensure a more efficient, effective and better-informed organisation
- Align Leave No Trace Ireland with best practice policies and procedures at governance, organisation and operational levels, achieving full compliance with the Governance Code and all relevant legislation.
- Undertake a Mid Term Strategic Review of the current Strategic Plan

*Highlights from the 2018 priority areas are outlined below.*

### LEAVE NO TRACE IRELAND SUPPORT THE UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS

Leave No Trace Ireland proudly support the Sustainable Development Goals:

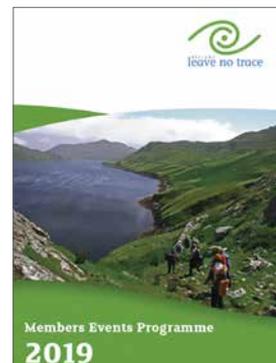
3. Good health and well being
4. Quality education
5. Gender equality
11. Sustainable cities and communities
13. Climate action
14. Life below water
15. Life on land





## GROWTH IN LEAVE NO TRACE TRAINING PROGRAMMES

As an independent charity, our work relies on the financial support from our members, donors, and training projects. We are also very grateful for the grants that make many of our individual projects possible. During 2018 the generosity of our members and programmes enabled us to reach over 100,000 people through our educational campaigns and programmes to learn more about protecting the environment and experience the outdoors through our education and training programmes. This saw an increase of 24% in our training programmes. In 2018, over 110 new people were qualified as Leave No Trace Trainers. Which was an increase of 17%. Furthermore, new educational resources were designed and developed and secured over €100,000 for new Leave No Trace skills and ethics resources for outdoor users. We also developed new schools resources and merchandise to support teachers and trainers.



## MARINE INSTITUTE EXPLORER'S PROGRAMME

Leave No Trace Ireland first joined forces with The Marine Institute's Explorers Programme in 2016. This programme now reaches over five hundred teachers and 15,000 primary school children in Ireland. This programme has been secured for Leave No Trace from 2018 -2020. The marine-based programme provides the opportunity for primary school children and teachers to learn about the importance of engaging with the sea, strengthening their marine heritage and identity and learning about Leave No Trace in Ireland. The trainers introduce marine biodiversity and marine environmental awareness and care into the classroom through a range of exciting STEM marine based modules including aquariums in the class, seashore safaris, as well as marine projects and workshops. More information about the Explorers Education Programme™ is available at [www.explorers.ie](http://www.explorers.ie). The Explorers Education Programme is supported by the Marine Institute, and funded under the Marine Research Programme by the Irish Government.



## OUTDOOR CLASSROOM DAY

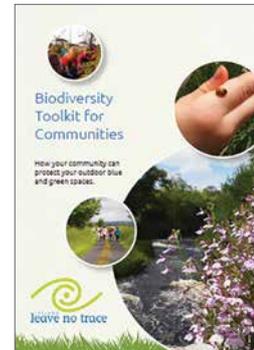
Leave No Trace Ireland were delighted to launch Outdoor Classroom Day in 2018, an international initiative led by Learning through Landscapes in the UK Ireland and globally by Project Dirt. Outdoor Classroom Day is a global campaign to celebrate and inspire outdoor learning and play. On the day, thousands of schools around the world take lessons outdoors and prioritise playtime. In 2018, over 3.5 million children worldwide took part; more than 550,000 of those were in the UK and Ireland. Leave No Trace educational resources and workshops took place across Ireland to celebrate responsible use when outdoors. The next Outdoor Classroom Days in 2019 are on Thursday 23rd of May and Thursday 7th of November. Sign up below for one or both and help build a movement that gets children outdoors to play and learn about Leave No Trace every day! <https://outdoorclassroomday.org.uk/resources/>





## NEW LEAVE NO TRACE IRELAND BIODIVERSITY TRAINING PROGRAMME FOR TIDY TOWNS COMMUNITY GROUPS

Leave No Trace Ireland recognise that community groups across Ireland are putting in tremendous efforts to promote the ethos of "Leave No Trace" and responsible outdoor recreation in their local community. This year, the environmental non-profit are acknowledging these efforts by launching a new Leave No Trace Biodiversity Training Programme. The new Biodiversity Training Programme for Tidy Towns Community Groups has been piloted in Mayo. The programme is being funded by the Southwest Mayo Development Group and is delivered in partnership with Leave No Trace Trainer and ecologist, Dr. Karina Dingerkus from Giorria Environmental Services.



You can access the training programme and toolkit by contacting [training@leavenotraceireland.org](mailto:training@leavenotraceireland.org)

## NEW LEAVE NO TRACE IRELAND SKILLS AND ETHICS

An innovative new Leave No Trace training programme to create awareness and educate outdoor recreational users in Donegal about responsible use of their environment was launched in 2018. This new training programme is by Leave No Trace Ireland in partnership with Donegal Local Development Company CLG (DLDC) and is worth over €100,000.



It is the first of its kind in Ireland and will support various outdoor recreational groups and communities. It will provide them with a series of free custom educational training workshops and resources to enable them to protect, preserve and enhance responsible outdoor recreation in Donegal's upland, coastal and inland environments. These resources will be available to everyone in Ireland. The educational workshops and resources will target five user groups within the Donegal area; walking and hiking groups, cycling groups (off road and on road), water sports groups (inland and coastal), adventure race and adventure festival organisers and community groups. They will be developed and promoted by project partners, Outdoor Recreation Northern Ireland, a not for profit organisation with a wealth of experience in this field and will be bespoke to each outdoor activity, audience and local environment. Training courses are expected to start in May 2019.

## RESEARCH

The Research Group co-ordinates a continuous stream of research, to provide relevant and up-to-date social and environmental knowledge to underpin the Leave No Trace message in Ireland. In 2017, Tralee IT in partnership with Leave No Trace Ireland secured a new Ph.D. from a Masters Bursary awarded in 2015. Leave No Trace also commenced a second Ph.D. programme with NUIG in 2018 as well as research projects in partnership with UCC and GMIT. For more information, please contact [training@leavenotraceireland.org](mailto:training@leavenotraceireland.org)



## NG EUROPE ERASMUS+ PROJECT

NG Europe is an international Erasmus+ project that empowers community leaders to act on social and environmental issues. Partner organisations from five European countries (Austria, Greece, Ireland, Portugal, and Spain) are working together on creating tools and support for facilitating civic action and participation. The programme empowers individuals and leaders of community organisations to create new opportunities in their local area that will enable them to increase their impact in protecting their local environment. Leave No Trace are active partners in the programme and engage with individuals and communities interested in green and social entrepreneurship training, helping them to develop their idea into a viable enterprise, which can act as a catalyst in creating social and environmental change. For further information, please contact [training@leavenotraceireland.org](mailto:training@leavenotraceireland.org)



## NEW CORPORATE PROGRAMMES

Businesses all over the world are taking action to protect the environment. From creating simple habitats, to financing restoration projects, arranging clean ups and educational workshops, the private sector is realising the value of nature. Companies have enormous potential with Leave No Trace Ireland to help protect the environment and create a positive impact on our landscape. Leave No Trace Ireland raises awareness with employees around protecting our environment and responsible outdoor recreation. The Corporate Volunteering Programme is a great opportunity to make a tangible and immediate improvement to the outdoor environment. It is also a fantastic team building and personal development opportunity for employees outside of the normal working environment and makes a practical positive impact on the environment.



## LEAVE NO TRACE IRELAND EVENTS 2018

Leave No Trace Ireland now attends national and international events in collaboration with its members. The 2018 event schedule was very busy and included:

- Ploughing Championships 2018
- Leave No Trace Annual General Meeting and Network meeting 2018
- Seafest 2018
- The Outsider 'Eco Hero and Eco Group Awards' 2018
- Leave No Trace Training and Events Programme 2018

## VOLUNTEERS

As an organisation we are supported by and rely upon a large number of volunteers. All Directors of the Board and members of our subgroups are volunteers. We also have volunteers who support us on special projects or events. This year we had the help of over 50 volunteers who spent over 5,000 hours volunteering. We would like to take this opportunity to thank all our volunteers for their commitment and hard work.



**5000**  
VOLUNTEER  
HOURS

**95K**  
OF GOODWILL

**150**  
MEMBERSHIPS

**4**  
NEW RESEARCH  
PROJECTS

**NEW**  
EDUCATIONAL  
RESOURCES

**NEW SCHOOLS**  
MERCHANDISE

**24%**  
INCREASE IN  
TRAINING

**NEW**  
SCHOOLS  
PROGRAMMES

**NEW**  
CORPORATE  
PROGRAMMES

**NEW**  
GOVERNANCE  
CODE

**82%**  
INCREASE IN  
WEBSITE TRAFFIC

**4000** ×  
NEW FACEBOOK  
FOLLOWERS

**6**  
NATIONAL  
EVENTS

**2300**  
NEW TWITTER  
FOLLOWERS

**NEW**  
INSTAGRAM  
ACCOUNT

**1,000,000**  
1 MILLION ESTIMATED REACH IN IRELAND



## PARTNERS 2018

Thank you to our partners who drive Leave No Trace programmes and initiatives. Please enjoy this list of Leave No Trace Ireland's top individual members from 2018.

### CORE FUNDERS



Department of Rural and  
Community Development



An Roinn Forbartha  
Tuaithe agus Pobail

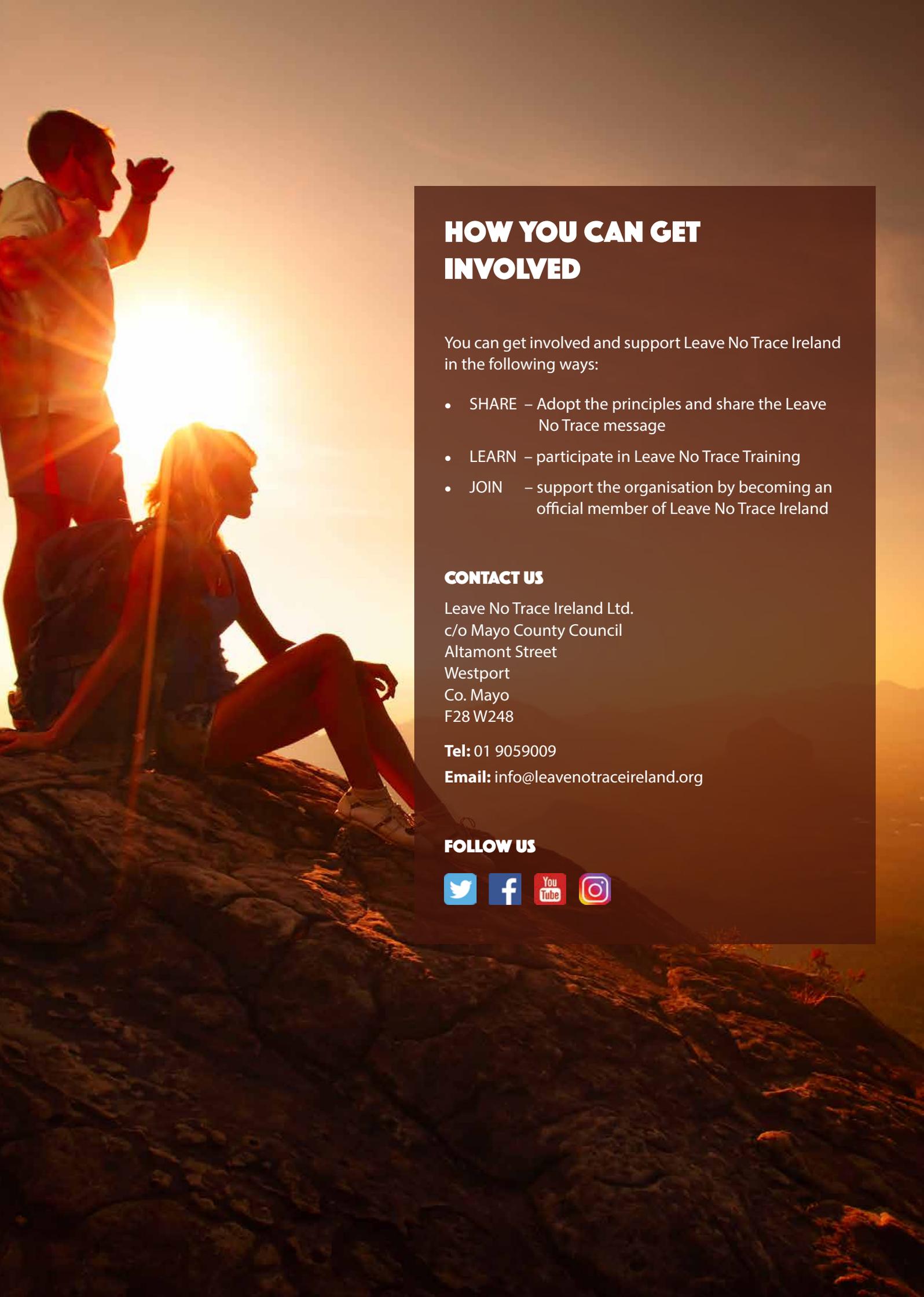


### OTHER FINANCIAL MEMBERS

- Active Connections CLG
- Adventure Burren
- An Taisce Environmental Education Unit
- Atlantic Irish Seaweed
- Ballyhass lakes
- Ballyshannon Regeneration Group
- Basecamp Retail
- Beach Bar & Restaurant Inisbofin
- Blackstairs Eco Trails
- Boyne Valley Activities
- Burren GeoPark
- Burren OEC
- Castlecomer Discovery Park
- Catholic Girl Guides of Ireland
- Causeway Coast & Glens Heritage Trust
- Clean Coasts Ireland
- Connemara Green Festival
- Connemara Wild Escapes
- Coolagown Development Group
- Copper Coast Geo Park
- Craoibhin an Tearmainn
- Cultúr na Oileáin Walking Tours
- Derrygonnelly Field Studies Council
- Dolphin Hotel Inisbofin



- Donegal Mountain Rescue Team (DMRT).
- Dublin Bay Biosphere
- Dublin Mountain Partnership
- Dún Laoghaire Rathdown Co. Council
- Earths Edge
- Ecotourism Ireland
- Environ ESAI Ireland
- Extreme Ireland
- Far and Wild
- Global Action Plan
- Great Lighthouses of Ireland Brand Partnership Group
- Green Marble Tours
- Green Sod Ireland
- GreenLife Tours
- Gregan Castle Hotel
- Hikers Blog UK
- Hillwalk Tours
- Hook Heritage
- IMMA
- Inishbofin Community Centre
- Inishbofin Equestrian Centre
- Inishbofin Farm
- Inland Fisheries Ireland
- INVAS
- Ireland Walk, Hike & Bike
- Irish Forest School Association (IFSA)
- Irish Girl Guides
- Irish Hillwalkers/Irish Hilltop treks
- Irish Orienteering Association
- IT Tralee
- Kerry Ultra Way
- Killarney Walking Festival
- Laceys Farm
- Lackan Cottage Farm
- Laois County Council
- Leitrim Surf Company
- Letterfrack Tidy Towns
- Mayo County Council
- Mayo Dark Skies Community Group
- Mid Ireland Adventures
- Mountain Meitheal
- Mountain Trails
- Mountain Training and Wild Atlantic Climbing
- Mourne Heritage Trust
- Munster Vales
- National Course Fishing Federation of Ireland
- Native Woodland Trust
- New Wave Adventure Therapy Ltd.
- Northwest Adventure Tours
- Outdoor Recreation Northern Ireland
- Outsider Magazine
- Park Run Ireland
- Patagonia
- Pathfinders Camper Conversions
- Pieta House
- Portsalon Luxury Camping
- Progressive Distribution Adventure Sports
- Pure Magic Lodge
- River Moy Trust
- Rock Farm Slane
- RTÉ
- Scouting Ireland
- Sea Synergy
- Seatrails
- SECAD
- Sleepwalker Travel Tours
- Slí an Chroí Shamanism
- Slieve Aughty Centre
- Sligo Woodland School
- South West Walks
- Spanish Point Community Group
- Sperrins Gateway Landscape Partnership
- Sport Northern Ireland
- Sugarloaf Adventures
- Sustainable Tourism Ireland
- Swift Conservation Ireland
- Templeport Development Group
- The Duke of Edinburgh Awards
- The Ireland Way
- Tollymore National Outdoor Centre
- Tommy Burke Tours
- Tough Soles
- Twelve O'Clock Hills Project
- Upon a tree
- Vagabond Tours
- Venture Out
- Walking Holiday Ireland
- Wexford County Council
- Wexford Walking Trails
- Why Not? Adventure Film Festival
- Wicklow Uplands Council
- Wild Atlantic Way Cycle Sportif
- Wild Derrynane
- Wilderness Ireland
- Wilderness Lodge



## HOW YOU CAN GET INVOLVED

You can get involved and support Leave No Trace Ireland in the following ways:

- **SHARE** – Adopt the principles and share the Leave No Trace message
- **LEARN** – participate in Leave No Trace Training
- **JOIN** – support the organisation by becoming an official member of Leave No Trace Ireland

### CONTACT US

Leave No Trace Ireland Ltd.  
c/o Mayo County Council  
Altamont Street  
Westport  
Co. Mayo  
F28 W248

**Tel:** 01 9059009

**Email:** [info@leavenotraceireland.org](mailto:info@leavenotraceireland.org)

### FOLLOW US



# APPENDIX

Registration number 465628

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Directors' report and financial statements**  
**for the year ended 31st December 2018**

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

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**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**Directors and other information**

Directors	<p>Myles Kelly  Conor Mc Keon  Lorraine Fitzgerald  John Boyle  Marie Moynihan - Resigned 16/01/19  Steven Drew - Resigned 16/10/18  Pat Neville  Aodhnait Carroll - Resigned 16/10/18  Paddy Doherty  Aileen Galvin - Appointed 11/12/18  Fiona Ruth Hannon - Appointed 16/10/18  Gavin Beetlestone - Appointed 08/12/18</p>
Secretary	Conor Mc Keon
Company number	465628
Registered office	<p>Sport Ireland  The Courtyard,  Sport Ireland National Sports Campus,  Snugborough Road,  Blanchardstown, Dublin 15,  D15 PN0N</p>
Auditors	<p>O'Malley &amp; Company,  Chartered accountants &amp; statutory audit firm  Chapel Street,  Castlebar,  Co. Mayo.</p>
Business address	<p>C/O Mayo County Council,  Altamount Street,  Westport,  Co. Mayo.</p>
Bankers	<p>Permanent TSB,  70 Grafton Street,  Dublin 2.</p>
Solicitors	<p>Clark Hill Solicitors  4th Floor,  8-34 Percy Place,  Dublin 4,  D04 P5K3.</p>
Charity numbers	<p>- Revenue 20657  - Charities Regulator 20082178</p>

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Directors' report for the year ended 31st December 2018**

The directors present their report and the audited financial statements for the year ended 31st December 2018.

**Change in Financial Reporting Framework**

The financial statements are prepared by Leave No Trace (Ireland) in accordance with accounting standards issued by the Financial Reporting Council, including FRS 102 "The Financial Reporting standard applicable in the UK and Republic of Ireland ("FRS 102"). The company has adopted SORP effective for the financial statements from 1st January 2019.

**Principal activities and review of the business**

The organisation is a charitable company limited by guarantee. The company does not have a share capital and consequently the liability of the members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding €1. The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association and managed by a Board of Directors/Trustees. The charity has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No. CHY 20657 and is registered with the Charities Regulatory Authority under reference 20082178.

Leave No Trace (Ireland) is a not for profit body made up of a network of organisations and individuals that have an interest in promoting responsible and sustainable use of the Irish countryside, mountains, lakes, forests and seas, through the Leave No Trace awareness and education programme. Our mission is to promote and inspire responsible outdoor recreation through education, research and partnership throughout the island of Ireland.

The Leave No Trace message has been adopted by many organisations from Government Departments, State Agencies, National Governing Bodies of Sport, education and training organisations and a range of tourism businesses. It is this broad adoption and promotion that gives the message its strength, together with the fact that the principles are all positive in nature and based on sound science. Leave No Trace Ireland's office is located at Westport Civic Offices, C/O Mayo County Council, Altamount Street, Westport, Co. Mayo.

The Leave No Trace Education Programme strives to inspire those who enjoy outdoor recreation about their personal responsibility to minimise their impact on the environment. The programme up-skills people to do this, through awareness and by practising some simple techniques. Leave No Trace Ireland training is delivered at various levels including Awareness Sessions, Trainer Courses and Advanced Trainer Courses.

**Results**

The charity, with the aid of sound financial management and the support of its staff generated a very positive outcome for the year. The Surplus/(Deficit) for the year amounted to €(1,589) (2017: €14,221). At the end of the year the company has assets of €81,906 (2017: €70,458) and liabilities of €(35,053) (2017: €(22,016)). The net assets of the company have increased/(decreased) by €(1,589) (2017: €14,221) and the directors are satisfied with the level of funds at the year end.

**Principal Risks & Uncertainties**

The principal risk and uncertainty relates to the income stream of the company which is dependent on various grant allocations for services. Changes in grant policies by State Bodies and EU Guidelines may effect the income funding position.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Directors' report for the year ended 31st December 2018**

..... continued

**Events since the balance sheet date**

No events have occurred between 31st December 2018 and the date of signing the financial statements which could materially affect the financial statements.

**Future developments**

There have been no significant change in its activities during the year ended 31st December 2018.

**Directors of the company**

The present membership of the board is listed on the 'Directors and other information' page.

**Accounting records**

The directors acknowledge their responsibilities under Sections 281 to 285 of the Companies Act 2014 to keep adequate accounting records for the company. In order to comply with the requirements of the act, book-keeper services are obtained. The accounting records of the company are maintained at their offices at Westport Civic Offices, C/O Mayo County Council, Altamount Street, Westport, Co. Mayo.

**Statement on Relevant Audit Information**

In accordance with Section 330 of the Companies Act 2014:

- so far as each person who was a director at the date of approving this report is aware, there is no relevant audit information, being information needed by the auditor in connection with preparing its report, of which the auditor is unaware; and
- each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the auditor is aware of that information.

**Auditors**

In accordance with Sections 383(2) of the Companies Act 2014, the auditors, O'Malley & Company, have indicated their willingness to continue in office.

This report was approved by the Board on and signed on its behalf by

.....  
**Myles Kelly**  
**Director**

.....  
**John Boyle**  
**Director**

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**Statement of directors responsibilities for the members' financial statements**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish Company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with Companies Act 2014 and accounting standards issued by the Financial Reporting Council, including FRS 102 The Financial Reporting Standard applicable in the UK and Ireland (Generally Accepted Accounting Practice in Ireland). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain, and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board:

.....  
**Myles Kelly**  
**Director**

.....  
**John Boyle**  
**Director**

**Independent auditor's report to the members of  
Leave No Trace (Ireland) (continued)  
(A Company Limited by Guarantee and not having a Share Capital)**

**Opinion**

We have audited the financial statements of Leave No Trace (Ireland) for the year ended 31st December 2018 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (Generally Accepted Accounting Practice in Ireland).

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31st December 2018 and of its performance for the year then ended; and
- have been properly prepared in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standards for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Small Entities, in the circumstances set out in note 19 to the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**Independent auditor's report to the members of  
Leave No Trace (Ireland) (continued)  
(A Company Limited by Guarantee and not having a Share Capital)**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2014**

Based solely on the work undertaken in the course of the audit, we report that:

- In our opinion, the information given in the directors' report is consistent with the financial statements; and
- In our opinion, the directors' report has been prepared in accordance with the Companies Act 2014

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

**Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the directors' report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

**Responsibilities of directors for the financial statements**

As explained more fully in the Directors' Responsibilities Statement set out on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Independent auditor's report to the members of  
Leave No Trace (Ireland) (continued)  
(A Company Limited by Guarantee and not having a Share Capital)**

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of Internal Control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report of the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statement represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in Internal Control that we identify during our audit.

**The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

---

Patrick P. O'Malley  
for and on behalf of  
O'Malley & Company,  
Chartered Accountants and Statutory Audit Firm,  
Chapel Street,  
Castlebar,  
Co. Mayo.  
Date:

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**Income and Expenditure Account**  
**for the year ended 31st December 2018**

		<b>Continuing operations</b>	
		<b>2018</b>	<b>2017</b>
		<b>€</b>	<b>€</b>
	<b>Notes</b>		
<b>Income</b>	<b>1</b>	240,663	205,301
<b>Expenditure</b>		<u>(242,252)</u>	<u>(191,080)</u>
<b>(Deficit)/surplus on ordinary activities before taxation</b>		(1,589)	14,221
Tax on (deficit)/surplus on ordinary activities		<u>-</u>	<u>-</u>
<b>(Deficit)/surplus on ordinary activities after taxation</b>		<u>(1,589)</u>	<u>14,221</u>

The income and excess of expenditure of income relate to continuing operations as no businesses were acquired or disposed of in 2018 or 2017.

There are no recognised gains or losses other than the surplus or deficit for the above two financial years.

The notes on pages 13 to 20 form an integral part of these financial statements.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

<b>Balance sheet</b>					
<b>as at 31st December 2018</b>					
	Notes	2018		2017	
		€	€	€	€
<b>Fixed assets</b>					
Tangible assets	9		388		296
<b>Current assets</b>					
Debtors	10	43,789		31,714	
Cash at bank and in hand		37,729		38,448	
		<u>81,518</u>		<u>70,162</u>	
<b>Creditors: amounts falling due within one year</b>	11	<u>(25,053)</u>		<u>(12,016)</u>	
<b>Net current assets</b>			<u>56,465</u>		<u>58,146</u>
<b>Total assets less current liabilities</b>			56,853		58,442
<b>Deferred income</b>	12		<u>(10,000)</u>		<u>(10,000)</u>
<b>Net assets</b>			<u>46,853</u>		<u>48,442</u>
<b>Represented by:</b>					
Accumulated surplus	14		<u>46,853</u>		<u>48,442</u>
<b>Charity funds</b>			<u>46,853</u>		<u>48,442</u>

These financial statements have been prepared in accordance with the provisions applicable to the small companies regime and in accordance with Financial Reporting Statement 102 'The Financial Statement Reporting Standard applicable in the UK and Republic of Ireland'

The financial statements were approved by the Board on and signed on its behalf by

.....  
**Myles Kelly**  
**Director**

.....  
**John Boyle**  
**Director**

The notes on pages 13 to 20 form an integral part of these financial statements.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Statement of Changes in Funds for the year ended 31st December 2018**

	<b>Income and expenditure account</b>	<b>Total funds</b>
	€	€
<b>Balance at at 1st January 2017</b>	34,221	34,221
Surplus/(Deficit) for the year	<u>14,221</u>	<u>14,221</u>
<b>Balance at 31st December 2017</b>	<u>48,442</u>	<u>48,442</u>
<b>Balance at 1st January 2018</b>	48,442	48,442
Surplus/(Deficit) for the year	<u>(1,589)</u>	<u>(1,589)</u>
<b>Balance at 31st December 2018</b>	<u>46,853</u>	<u>46,853</u>

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**Statement of Cashflows**  
**for the year ended 31st December 2018**

	<b>2018</b>	<b>2017</b>
	€	€
<b>Cash flows from operating activities</b>		
Operating (loss)/profit	(1,589)	14,221
Depreciation	163	99
(Increase) in debtors	(12,075)	(31,014)
Increase in creditors and deferred income	13,037	(9,282)
Movement in Deferred Income	-	-
Cash generated from operating activities	<u>(464)</u>	<u>(25,976)</u>
<b>Cash flows from operating activities</b>	<b><u>(464)</u></b>	<b><u>(25,976)</u></b>
<b>Cash flows from financing activities</b>		
<b>Net cash flows from financing activities</b>	<u>-</u>	<u>-</u>
<b>Cash flows from investing activities</b>		
Purchase of Office Equipment	255	395
<b>Net cash flows from investing activities</b>	<u>(255)</u>	<u>(395)</u>
<b>Net Decrease in cash and cash equivalents</b>	<b>(719)</b>	<b>(26,371)</b>
<b>Cash and cash equivalents at 1st January 2018</b>	<b>38,448</b>	<b>64,819</b>
<b>Cash and cash equivalents at 31st December 2018</b>	<b><u>37,729</u></b>	<b><u>38,448</u></b>

The notes on pages 13 to 20 form an integral part of these financial statements.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

**1. General Information**

The company is a company limited by guarantee, registered in the Republic of Ireland. The address of the registered office is C/O Mayo County Council, Altamount Street, Westport, Co. Mayo.. The company has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No. CHY 20657 and is registered with the Charities Regulatory Authority (No. 20082178).

**2. Statement of compliance**

These financial statements have been prepared by Leave No Trace (Ireland) in accordance with accounting standards issued by the Financial Reporting Council, including FRS 102 Section 1A, 'The Financial Reporting Standard applicable to the UK and Republic of Ireland'.

**3. Accounting policies and measurement bases**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements:

**3.1. Basis of Preparation**

The financial statements are prepared on the going concern basis, under the historical cost convention. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' issued by the Financial Reporting Council. The company qualifies as a small company for the period, as defined by section 280A of the Act, in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Act and Section 1A of FRS 102.

The financial statements are prepared in Euro which is the functional currency of the company.

**3.2. Income Resources**

Incoming monetary resources are included in the Income & Expenditure account only when realised or when the ultimate cash realisation of same can be assessed with reasonable certainty.

Income represents Core Funding, Training Income and various Revenue Grants.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

**3.3. Tangible assets and depreciation**

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment loss. Cost includes all costs that are directly attributable to bringing the asset into working condition for its intended use.

**Depreciation**

Depreciation is provided on all tangible assets, at rates calculated to write off the cost less estimated residual value, of each asset systematically over its expected useful life, as follows:

Office equipment                    -    25% Straight Line

**3.4. Grants in aid towards operating costs**

Grant in aid income from the Department of Environment and other governmental agencies is recognised in the Income & Expenditure Account to match the grant funded costs. Grants received in advance of incurring the grant supported expenditure are transferred to deferred income and are released against the matching expenditure when incurred.

**3.5. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered.

**3.6. Taxation**

No charge to current or deferred taxation arises as the charity has been granted charitable status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 20657.

**3.7. Cash and cash equivalents**

Cash and cash equivalents include cash on hand and funds held in the company bank accounts.

**3.8. Trade and other debtors**

Trade and other debtors are recognised initially at transaction price (including transaction costs). A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the profit and loss account.

**3.9. Employee Benefits**

The company provides a range of benefits to employees, including paid holiday arrangements.

(i) *Short term benefits*

Short term benefits, including holiday pay and other similar non-monetary benefits, are recognised as an expense in the period in which the service is received.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

**3.10. Creditors and accruals**

Creditors and accruals are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest rate.

**3.11. Provisions**

Provisions are recognised when the entity has an obligation at the reporting date as a result of a past event; it is probable that the entity will be required to transfer economic benefits in settlement and the amount of the obligation can be estimated reliably. Provisions are recognised as a liability and the amount of the provision as an expense.

Provisions are initially measured at the best estimate of the amount required to settle the obligation at the reporting date and subsequently reviewed at each reporting date and adjusted to reflect the current best estimate of the amount that would be required to settle the obligation. Any adjustments to the amounts previously recognised are recognised in profit or loss unless the provision was originally recognised as part of the cost of an asset. When a provision is measured at the present value of the amount expected to be required to settle the obligation, the unwinding of the discount is recognised in finance costs in profit or loss in the period it arises.

**3.12 Contingencies**

Contingent liabilities, arising as a result of past events, are not recognised when (i) it is not probable that there will be an outflow of resources or that the amount cannot be reliably measured at the reporting date or (ii) when the existence will be confirmed by the occurrence or non-occurrence of uncertain future events not wholly within the company's control. Contingent liabilities are disclosed in the financial statements unless the probability of an outflow of resources is remote.

Contingent assets are not recognised. Contingent assets are disclosed in the financial statements when an inflow of economic benefits is probable.

In the cash flow projections, the growth rate has been assumed to increase for (give length of the growth period where it exceeds five years). This growth rate period has been assumed because (give details of why a growth rate period longer than five years has been assumed).

**4. Critical Accounting Judgements and Estimates**

The preparation of these financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

Judgements and estimates are continually evaluated and are based on historical experiences and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

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**5. Going concern**

As described in the directors' report on page 2 - 4, the company promotes responsible and sustainable use of the Irish countryside, mountains, lakes, forests and seas through the Leave No Trace awareness and education programme. These activities are largely financed by the receipt of funding from government agencies. The company has received confirmation from their core funders that funding will be continued for the foreseeable future. The company's future is therefore very dependent on the support of government agencies. The directors are confident the company will be able to continue trading and on that basis it is appropriate to prepare the accounts on a going concern basis.

**6. Income**

	<b>2018</b>	<b>2017</b>
	€	€
<u>Core Members Funding</u>		
Department of Environment	10,000	10,000
Irish Sports Council	10,000	10,000
Coillte Teoranta	10,000	10,000
Faite Ireland	10,000	10,000
Waterways Ireland	4,000	4,000
OPW	5,000	5,000
<u>Training Income/Membership/Local Grants</u>		
Grants & Other Support re Funding/Training	85,222	69,951
<u>Marine Institute Project</u>	47,100	48,300
<u>EU Erasmus NG Project</u>	17,841	28,050
<u>Leader Grant</u>	11,500	-
<u>EU Erasmus Imprint Project</u>	10,000	-
<u>Coca Cola Award</u>	-	10,000
<u>Hubspot Social Project</u>	20,000	-
	<u>240,663</u>	<u>205,301</u>
<b>Geographical market</b>		
Ireland	212,822	177,251
Europe	27,841	28,050
	<u>240,663</u>	<u>205,301</u>

**7. Operating surplus/(deficit)**

	<b>2018</b>	<b>2017</b>
	€	€
Operating surplus/(deficit) is stated after charging:		
Depreciation and other amounts written off tangible assets	163	99
Fees payable for the audit of the financial statements	3,998	4,416
	<u>3,998</u>	<u>4,416</u>

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

**8. Employees**

**Number of employees**

The average monthly numbers of employees  
(including the directors) during the year were:

	2018	2017
- Fulltime Equivalents	2	1.5

**Employment costs**

	2018	2017
	€	€
Wages and salaries	76,885	55,587
Social insurance costs	8,342	6,041
	<u>85,227</u>	<u>61,628</u>

All amounts stated above were treated as an expense of the company in the financial year.

*Key management compensation*

Key management comprises of the directors of the company. There was no compensation paid to the directors of the company in the year ended 31st December 2018.

**9. Tangible assets**

	<b>Office Equipment</b>	<b>Total</b>
	€	€
<b>Cost</b>		
At 1st January 2018	395	395
Additions	255	255
At 31st December 2018	<u>650</u>	<u>650</u>
<b>Depreciation</b>		
At 1st January 2018	99	99
Charge for the year	163	163
At 31st December 2018	<u>262</u>	<u>262</u>
<b>Net book values</b>		
At 31st December 2018	<u>388</u>	<u>388</u>

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

<b>10. Debtors</b>	<b>2018</b>	<b>2017</b>
	€	€
Trade debtors	6,589	950
Prepayments and accrued income	37,200	30,764
	<u>43,789</u>	<u>31,714</u>

All debtors are due within 1 year.

The fair values of Debtors approximate to their carrying amounts. There was no impairment to debtors in the year ended 31st December 2018.

<b>11. Creditors: amounts falling due within one year</b>	<b>2018</b>	<b>2017</b>
	€	€
<i>Other creditors</i>		
Trade creditors	11,394	-
Accruals	9,938	7,825
<i>Taxation creditors</i>		
PAYE/PRSI/USC	3,721	4,191
	<u>25,053</u>	<u>12,016</u>

The terms of accruals are based on the underlying contracts.

Tax and social insurance are subject to the terms of the relevant legislation and are paid as they fall due. No interest was due at the financial year end date.

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

**12. Deferred income**

	<b>2018</b>	<b>2017</b>
	€	€
<b>Deferred Income</b>		
At 1st January 2018	10,000	10,000
Increase in year	10,000	10,000
	<u>20,000</u>	<u>20,000</u>
Released in year	(10,000)	(10,000)
At 31st December 2018	<u>10,000</u>	<u>10,000</u>

**13. Financial Instruments**

The analysis of the carrying amounts of the financial instruments of the company required under section 11 of FRS 102 is as follows:

	<b>2018</b>	<b>2017</b>
	€	€
<b>Financial assets that are debt instruments measured at amortised cost</b>		
Trade Debtors	6,589	950
Cash at bank and in hand	37,729	38,448
	<u>44,318</u>	<u>39,398</u>
<b>Financial liabilities measured at amortised cost</b>		
Trade Creditors	<u>11,394</u>	<u>-</u>

**14. Accumulated Surplus**

	<b>Income and Expenditure Account</b>	<b>Total</b>
	€	€
At 1st January 2018	48,442	48,442
Surplus/(Deficit) for the year	(1,589)	(1,589)
At 31st December 2018	<u>46,853</u>	<u>46,853</u>

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**  
**Notes to the financial statements**  
**for the year ended 31st December 2018**

..... continued

**15. Capital commitments**

The company had no capital commitments at 31st December 2018.

**16. Contingent liabilities**

The directors are not aware of the existence of any other contingent liabilities as at 31st December 2018.

**17. Related party transactions**

A number of the directors are employees of the organisations that provide funding to Leave No Trace (Ireland). A director, Gavin Beetlestone, was paid €1,793 for trainer fees work in 2018 with Leave No Trace (Ireland).

**18. Company limited by guarantee**

The company is one limited by guarantee not having a share capital. The liability of each member, in the event of the company being wound up is €1.

**19. APB Ethical Standard - Provisions Available for Small Entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the Revenue Commissioners and assist with the preparation of the financial statements.

**20. Comparative amounts**

Comparative amounts have been re-grouped where necessary on the same basis as those for the current year.

**21. Accounting periods**

The current accounts are for a full year. The comparative accounts are for a full year.

**22. Approval of financial statements**

The board of directors approved these financial statements for issue on .

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**The following pages do not form part of the statutory accounts.**

**Leave No Trace (Ireland)**  
**(A Company Limited by Guarantee and not having a Share Capital)**

**Detailed income and expenditure account**  
**for the year ended 31st December 2018**

	2018		2017	
	€	€	€	€
<b>Income</b>				
Core Members Funding	49,000		49,000	
Training Income/Membership/Local Grants	85,222		69,951	
Marine Institute Project	47,100		48,300	
EU Erasmus NG Project	17,841		28,050	
EU Erasmus Imprint Project	10,000		-	
Coca Cola Award	-		10,000	
Leader Grant	11,500		-	
Hubspot Social Project	20,000		-	
	<u>          </u>	240,663	<u>          </u>	205,301
<b>Expenditure</b>				
Wages	76,885		55,587	
Employer's PRSI contributions	8,342		6,041	
Training/Eduational Materials	31,576		73,708	
EU Erasmus Imprint Project Direct Outlay *	3,140		-	
Hubspot Social Project Direct Outlay	19,903		-	
EU Erasmus NG Project Direct Outlay	7,750		-	
Leader Grant Costs	11,500		-	
Marine Institute Project Direct Outlay *	32,481		-	
Rent	400		1,137	
Insurance	1,650		2,644	
Stationery & Postage	4,153		3,890	
Advertising & IT Costs	3,019		8,379	
Telephone	2,159		2,372	
Travel & Accommodation Expenses	17,653		19,029	
Accountancy	4,891		3,990	
Legal & Professional Fees	1,358		2,615	
Audit	3,998		4,416	
Bank Interest & Charges	148		307	
Meeting Costs & Expenses	7,158		3,966	
Sundry Expenses	3,925		2,700	
Bad Debts	-		200	
Depreciation	163		99	
	<u>          </u>	242,252	<u>          </u>	191,080
<b>(Deficit)/surplus for the year</b>		<u>          </u> <u>          </u> <u>          </u>		<u>          </u> <u>          </u> <u>          </u>
		(1,589)		14,221

\* 2017 costs reflected in Training/Eduational Materials.





IRELAND  
leave no trace

**2018 ANNUAL REPORT**

THE OUTDOORS IS YOURS - PROTECT IT